

**DALLAS FORT WORTH INTERNATIONAL AIRPORT  
DESIGN, CODE AND CONSTRUCTION DEPARTMENT**

**PROPOSAL REQUIREMENTS  
FOR  
JOB ORDER CONTRACT (JOC)  
CONTRACT NO. 9500755**

**REQUEST FOR PROPOSALS (RFP)  
April 25, 2021**

**SOLICITATION SCHEDULE**

**JOB ORDER CONTRACT (JOC)  
CONTRACT NO. 9500755**

<b>Advertisements</b>	<i>April 25, May 2, 2021</i>
<b>Proposal Document available on website</b>	<i>April 25, 2021</i>
<b>Pre-Proposal Conference - via GoToMeeting</b> <a href="https://global.gotomeeting.com/join/987004781">https://global.gotomeeting.com/join/987004781</a> or Call (866) 899-4679 Access Code: 987004781#	<i>May 6, 2021, 11:00am (Central Time)</i>
<b>Deadline for Questions</b>	<i>May 17, 2021, 5:00pm (Central Time)</i>
<b>Issue Addenda (if applicable)</b>	<i>May 25, 2021</i>
<b>Proposal Opening - via GoToMeeting</b> <a href="https://global.gotomeeting.com/join/627257501">https://global.gotomeeting.com/join/627257501</a> or Call (877) 568-4106 Access Code: 627257501#	<i>June 4, 2021, 2:00pm (Central Time)</i>
<b>Proposal Scoring</b>	<i>June 7 – June 25, 2021</i>
<b>Tentative Interview Dates – Virtual Meeting</b> <i>Meeting link information will be provided to finalist firms once those firms are identified.</i>	<i>June 28 – 30, 2021</i>
<b>Airport Board Action</b>	<i>August 5, 2021</i>
<b>Estimated Notice to Proceed</b>	<i>August 2021</i>
<b>Contract Duration</b>	<i>Two (2) Years with three, One (1) year renewal option</i>

*Proposal in response to this RFP must be received by Board’s Contract Administrator, Janny Grammer, at the following address: Design, Code and Construction Department, 3003 South Service Road, DFW Airport, Texas 75261, no later than listed due date and time above. Any Proposal received after this time will not be considered and will be rejected and returned.*

*Proposals will be publicly opened and read aloud via GoToMeeting. Call-in information is noted in the above solicitation schedule.*

The pre-proposal sign-in sheet is located at URL <https://bit.ly/3cvv8gH> or QR Code



Please use this URL to fill out the short form.

*Solicitation Questions – All emails must be addressed to [jgrammer1@dfwairport.com](mailto:jgrammer1@dfwairport.com) and include in the Subject Line “Questions Regarding Contract No. 9500755 Job Order Contract”. Questions received after the designated submittal date will not be considered.*

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## ADVERTISEMENT

The Dallas/Fort Worth International Airport Board will receive Proposals for the following items at the location stated below until the due date and time stated:

**SOLICITATION:** 9500755 Job Order Contract

**PRE-PROPOSAL CONFERENCE:** May 6, 2021, 11:00am (Central Time), **via GoToMeeting**

**PROPOSAL DUE DATE AND TIME:** June 4, 2021 2:00pm (Central Time)

**MINORITY/WOMEN OWNED BUSINESS ENTERPRISE (M/WBE) GOAL:** 28%

**CONTACT:** Contract Administrator, Janny Grammer, [jgrammer1@dfwairport.com](mailto:jgrammer1@dfwairport.com)

**PROPOSAL DROP OFF LOCATION:** DFW International Airport Board, Design, Code and Construction Offices, 3003 South Service Road, DFW Airport, TX 75261

Additional information is available on the DFW International Airport website at [www.dfwairport.com/business/businessopportunities/solicitations](http://www.dfwairport.com/business/businessopportunities/solicitations).

The DFW Airport Board, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

## PART 1 – INSTRUCTIONS TO RESPONDENT

### 1) Instruction to Respondent

- a) The Dallas Fort Worth International Airport Board intends to select a contractor or contractors to provide bonded construction services for the maintenance, repair, alteration, renovation, remediation, and or minor construction of facilities located at the Dallas/Fort Worth International Airport. This work is of a recurring nature but the delivery times, type and quantities of work required are indefinite.
- b) Delivery Orders will be awarded substantially on the basis of pre-described and pre-priced tasks. Pricing will be determined the most current Facilities Maintenance & Repair Costs with RSMeans Data Unit Price Books (UPB) for all Divisions 2-46, Division 01 – General Requirements are excluded and are costs inclusive of the Bid Coefficients. Items not specifically contained therein will be negotiated as required.
- c) The Work may be inside or outside the Airport’s Air Operations Area (AOA). The contractor shall be responsible for reviewing all existing conditions associated with the Work prior to commencement of work activities.
- d) Contractor will be required to provide payment and performance bonds in the amount of \$2,500,000. Should the aggregate amount of open Delivery Orders exceed \$2,500,000, the contractor will be required to provide payment and performance bonds in the full amount of all open work.
- e) As-Built Drawings – Caution must be exercised when using any Board "As-Built" drawings. The accuracy of these drawings are not guaranteed by the Board, and total reliance on them by consultants and other Proposers is at their risk. Proposers performing sub-surface work should contact Dallas-Fort Worth Airport Maintenance, Documentation Section, at (972) 973-6125 prior to any excavation.
- f) Quality Assurance / Quality Control Testing – Proposals are to be prepared in accordance with Contract Documents which state that the Board will perform and pay for all Quality Assurance tests required for acceptance of the Work and the establishment of penalties relating to deficient Work. The Contractor is to perform and pay for all Quality Control testing it deems necessary to ensure that the Work meets Specification requirements. Costs for the Quality Control tests are to be included in Proposal Items.
- g) Ancillary/Integral Professional Services – In selecting an architect, engineer or land surveyor, etc., to provide professional services, if any, that are required by the specifications, Contractor shall not do so on the basis of competitive Proposals but shall make such selection on the basis of demonstrated competence and qualifications to perform the services in the manner provided by Section 2254-004 of the Texas Government Code and so shall certify to the Board with its Proposal.
- h) Title VI Solicitation Notice – The Board, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all Proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit Proposals in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.
- i) A more detailed Scope of Services sought in this solicitation is set forth in Appendix 4 – The Agreement.

### 2) Contracting Prohibitions:

- a) **Bid/Proposal Rejection:** Board will reject any Bid/Proposal from a Bidder/Proponent that:
  - i) boycotts Israel;
  - ii) contracts with or provides supplies or services to a foreign terrorist organization;
  - iii) engages in certain scrutinized business operations in Sudan, Iran or with a designated foreign terrorist organization; or
  - iv) has been complicit in the Darfur genocide during any preceding 20-month period.<sup>1</sup>
- b) **“Boycott Israel” Defined:** “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit

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<sup>1</sup> See Texas Government Code; Chapter 2252; Subchapter F; Prohibition on Contracts with Certain Companies (including Sections 2252.152 and 2252.153); Chapter 2270; Prohibition on Contracts with Companies Boycotting Israel; and Chapter 2270; Prohibition on Investing Public Money in Certain Investments (including Sections 2270.0001, 2270.0052, 2270.0102 and 2270.0152).

commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

- c) **Verification:** Each Bidder/Proponent must execute and submit with its Bid/Proposal the verification attached as Appendix 3 – Verification of Contracting Prohibitions. That verification will: [i] form a material part of its Bid/Proposal; and [ii] will be incorporated into any awarded contract.

**3) Nature of Agreement(s) Anticipated for Award**

- a) **Master Agreement/Delivery Orders** – The type of Agreement that is anticipated to be awarded pursuant to this solicitation is a general services agreement for basic Services, as set forth in Appendix 4 – The Agreement, attached to this RFP. The Agreement will serve as a “master agreement” for future Services, which will be provided through separately issued Delivery Orders. No Services will be provided independently under the Agreement, absent a Delivery Order for Services. The Agreement will set forth general contractual provisions applicable to any Delivery Order issued under it and will also establish basic negotiated terms concerning compensation.
- b) **Delivery Order Scopes** – Each Delivery Order will include, among other things, a more detailed Scope of Services for the specific project and will include a project schedule and/or additional compensation terms based on those originally set forth in the Agreement.
- c) **No Obligation to Issue Delivery Order** – Even if an award or multiple awards of an Agreement result during this solicitation, Board will be under no obligation to issue any Delivery Order to any successful awardee, once an Agreement with it is executed.

**4) Receipt and Opening of Proposals** – The Dallas Fort Worth International Airport Board (herein called the "Board") invites Proposals on the form attached hereto, all blanks of which must be appropriately filled in. Proposers submitting packages will herein be called “Contractor” and or “Respondent”. Proposals will be received by the Board as detailed in Solicitation Schedule and then publicly opened and read aloud. Each Proposal must be submitted in a sealed envelope bearing on the outside the name of the Contractor, Contractor's address, and the name and contract number of the Work for which the Proposal is submitted and designated (Example: Contract No. 9500XXX, Contract Name).

- a) If forwarded by mail, the sealed envelope containing the Proposal must be enclosed in another envelope addressed to Dallas Fort Worth International Airport Board, Design, Code and Construction Department, P. O. Box 612008, Dallas Fort Worth Airport, Texas 75261-2008.
- b) If forwarded by courier, the Proposal should be addressed to Dallas Fort Worth International Airport Board, Design, Code and Construction Department, 3003 S. Service Road, Dallas Fort Worth Airport, Texas 75261.
- c) Any Proposal received after the time and date specified shall not be considered. Contractor may not withdraw a Proposal within sixty (60) calendar days after the opening thereof.
- d) The OWNER reserves the right to reject any or all proposals, to award to multiple proposers, to waive technicalities, to cancel the contract, to advertise for new proposals, or proceed to do the work by other means when in the best interests of the OWNER.

**5) Addenda and Interpretations** – Requests for interpretation of the RFP must be in emailed to the Contract Administrator, Janny Grammer, [jgrammer1@dfwairport.com](mailto:jgrammer1@dfwairport.com), Design, Code and Construction Department, P. O. Box 612008, Dallas Fort Worth Airport, Texas, 75261-2008, and to be given consideration must be received in accordance with Solicitation Schedule. Only substantive items, as determined by the Board, will be addressed in the form of written addenda, which, if issued, will be posted on the Airport’s website, [www.dfwairport.com/business/solicitations](http://www.dfwairport.com/business/solicitations). Failure of any Contractor to receive any such addendum shall not relieve such Contractor from any obligations under its Proposal as submitted. All addenda issued shall become part of the Contract Documents. The Board may elect to not respond to all inquiries in this manner.

**6) Board Selection Committee** – Board intends to appoint a Selection Committee to evaluate Proposals received for this solicitation in accordance with Part 3 of this RFP.

**7) Minimum Qualifications** – Each Respondent should have a minimum of 5 years’ experience in providing the Services at an airport, large municipalities or multistate type facilities with comparable requirements. This minimum qualification requirement does not apply to Subconsultants/Subcontractors.

**8) Insurance Requirements** – The insurance requirements applicable to any Agreement that may be executed pursuant to this solicitation are set forth on Appendix 4 – The Agreement to this RFP.

- 9) **Proposed Form of Agreement** – A proposed form of Agreement that Board anticipates executing with a successful awardee is attached to this RFP as Appendix 4 – The Agreement. The Agreement included in this RFP is a Board form that it expects a successful awardee to execute. The Agreement does contain certain provisions that are drafted in blank that will be completed by Board if a successful awardee is identified. However, the stated terms and provisions contained within the Agreement (requiring no modification as a result of the contents of an accepted Proposal) are not negotiable and any Proposals submitted that takes exceptions to the Agreement, proposes modifications to its language or otherwise attempts to change its content may be deemed non-responsive.
- 10) **Conflicts of Interest/Participation in Additional Pending or Upcoming Solicitations**
- a) **Existing Business Relationships with Airport** – Board recognizes that certain Persons desiring to participate in this solicitation may currently provide services to Board or to another Person doing business at the Airport, either through a direct contract with Board or such other Person or as a Subconsultant/Subcontractor, Affiliate or similar Person.
  - b) **Participation in Additional Pending or Upcoming Solicitations** – Board also recognizes that certain Persons desiring to participate in this solicitation may also be participating in other pending or upcoming solicitations, such that potential conflicts of interest may arise if the Person is both successful in this solicitation and other solicitations.
  - c) **Questionnaire** – Accordingly, Board has included in this RFP, Appendix 3 – Questionnaire, a request for information about Persons (including Respondents, Subconsultants/Subcontractors, Affiliates or similar Persons) currently doing business at the Airport or that are participating or will participate in other solicitations, so that it may properly evaluate whether any Respondent, Subconsultant/Subcontractor or any Person associated with them, has or may develop a potential conflict of interest.
  - d) **Potential Board Actions** – Depending on the nature of Respondents participating in this solicitation and the information Board obtains in the Proposals, Board may determine that it is not in its best interests to further consider a specific Respondent’s Proposals because such Respondent (or its Subconsultants/Subcontractors, Affiliates or similar Persons) may have potential conflicts of interest as a result of existing contract or service relationships at the Airport.
  - e) **No Prohibition** – Nothing in this RFP prohibits any Person from participating in multiple Proposals (e.g. as a prime on one Proposals and as a Subconsultant/Subcontractor to a prime on another Proposals) or participating in other solicitations being conducted by Board.
- 11) **Diversity**
- a) **Applicable Board Diversity Program** – The Board’s Diversity Program applicable to this solicitation is set forth in Appendix 4 – The Agreement (M/WBE Provisions) attached to this RFP. By submitting a Proposal in response to this solicitation, each Respondent agrees to comply with such applicable Diversity Program.
  - b) **Diversity** – Board encourages Minority/Women Owned Business Enterprise (M/WBE) firms to participate in this solicitation and encourages teaming arrangement Proposals which include M/WBE participation. Teams should be large enough to provide adequate resources to accomplish the Services and small enough to provide opportunity for significant and material participation by every team member.
  - c) **Title VI Procurement Notice** – Board, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all potential Respondents that it will affirmatively ensure that disadvantaged/small/minority and woman-owned businesses enterprises will be afforded full and fair opportunity to submit Proposals in response to this procurement and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award of an Agreement.
- 12) **No Offer by Board** – This solicitation does not constitute an offer by Board to enter into an agreement and cannot be accepted by any Respondent to form an agreement.
- 13) **Proposals Deadline** – Your Proposals in response to this RFP must be received by Board’s Contract Administrator, Janny Grammer, and in accordance with the Solicitation Schedule.
- 14) **Pre-Proposals Conference** – Each Respondent may attend the Pre-Proposals Conference as detailed in the Solicitation Schedule.

**15) Procurement Questions, Prohibited Contacts**

- a) **No Reliance on Verbal Information** – Board anticipates during the Pre-Proposals Conference the exchange of dialogue between its representatives and those of potential Respondents, including questions and answers to those questions during such exchange. Each Respondent, however, is obligated to reduce to writing any questions to which it seeks a formal response for submittal to Board. No Respondent may rely on any verbal response to any question submitted (verbally or in writing) concerning this RFP.
- b) **Board Contact, Solicitation Questions** – Any questions regarding this RFP should be submitted emailed to the Board’s Contract Administrator, Janny Grammer, and in accordance with the Solicitation Schedule.
- c) **Addenda, Board Website** – Any response made by Board to timely submitted written questions will be provided in writing to all Respondents by Addendum. It is entirely within Board’s discretion as to whether to respond to any question. It is the responsibility of each Respondent to obtain a copy of any Addendum issued for this solicitation by monitoring Board’s website at dfwairport.com. This solicitation and, potentially, the terms of any Agreement that may be awarded pursuant to it, are governed by the contents of any Addendum, regardless of whether a particular Respondent, in fact, obtains a copy of it.
- d) **Prohibited Contacts** – All Respondents and representatives of any Respondent are strictly prohibited from contacting any other Board employees/representatives or any third-party representatives of Board on any matter having to do with this RFP. All communications by any Respondent concerning this RFP must be made to Board’s contact person.

**16) Ownership of Proposals** – Each Proposals submitted to Board will become the property of Board, without compensation to a Respondent, for Board’s use, in its discretion.

**17) Cancellation of Procurement/Rejection of Respondents/Proposals** – In accordance with Applicable Laws, this solicitation may be cancelled by Board and Board may reject any Respondents/Proposals. By submitting a Proposals, each Respondent agrees that it has no entitlement to an award of an Agreement and no Agreement will be deemed to have been awarded until the award has been legislatively approved by Board, Respondent has executed the Agreement, Board has executed the Agreement and it has been approved by Legal Counsel for Board as to form, and an original of the fully executed Agreement has been provided to Respondent.

**18) Award of Agreement, Execution**

- a) **Multiple Awards** – Board may award 1 or more Agreements under this solicitation.
- b) **Conditions to Award** – No Agreement award will occur until legislation authorizing such award is considered by Board, such legislation is enacted, Board and the successful awardee have, in fact, executed such Agreement, the fully executed Agreement has been approved by Board’s Legal Counsel as to form and an original of the fully executed Agreement has been delivered to awardee.
- c) **Post-Award Agreement Execution** – If Board awards an Agreement pursuant to this solicitation, Board will prepare and forward to the successful Respondent an Agreement for execution substantially in the form provided to the Respondent during the negotiation phase of this solicitation.

**19) Proposal Package Review** – Before signing and sealing your Proposal, please take note of the following. Failure to perform any one of these actions may cause your Proposal to be rejected.

- a) **Contractor Qualifications** – When applicable to the specifications, please ensure that all certifications, licensing or other requested qualifications verification forms or information necessary to validate the prime or subcontractors qualifications to provide products or services are included in the Proposal package.
- b) **Read/Confirm Intent To Comply** – Contractor has read all Contract Forms, Special Provisions, General Provisions, Technical Specifications and all other material provided in the Request for Proposal and confirms their intent to comply with all stated provisions.
- c) **Proofreading** – Contractor has proofread all documents to ensure all information provided by the Contractor is accurate and responsive to the solicitation specifications. The Board is not responsible for errors made by the Contractor.
- d) **Accuracy** – Contractor has reviewed and confirmed all mathematical and numerical entries to ensure accuracy and commitment to honor pricing as submitted. The Board is not responsible for errors made by the Contractor.



- e) Insurance Compliance – Contractor has contacted insurance agent or representative to verify its ability to meet the stated insurance requirements and, if awarded a contract, that it will meet the insurance requirements as detailed in Appendix 4 – The Agreement.
- f) Late Proposals – Please note the time, date and delivery location (or mailing address if submitted by U.S. Postal Service). Late Proposals will not be accepted. Business hours for the Design, Code and Construction Department are from 8:00 a.m. to 4:30 p.m., Central Time, Monday through Friday, except holidays. Design, Code and Construction offices are located at 3003 South Service Road, DFW Airport, Texas 75261.
- g) Supplier Registration – While not a requirement of the Proposal submittal, Contractor has registered in the Board's Supplier Registration System, which is required for contracting with the Board.  
<http://www.dfwairport.com/procurement/index.php>

**PART 2 – CONTENTS OF PROPOSALS/REQUIRED SUBMITTALS**

**1) Formatting of Proposals**

- a) **Page Limit and Format** – Proposals are limited to a maximum of twenty (20) 8 ½” x 11” pages as detailed below. Each page should be numbered sequentially. Proposals may be submitted single or double sided, each printed side of any page will count as a numbered page. 11”x17” paper may be used for large exhibits; each printed side of an 11” x 17” page will count as 2 numbered pages unless otherwise directed below. Resumes and forms (including attachments to such forms prepared by Respondent) do not count toward applicable page limits.
- b) **Original Signature(s)** – All documents within a Proposal package requiring a signature must bear the original signature of an authorized signatory.
- c) **General Contents of Proposals** – A Respondent must submit complete a Proposal in response to this RFP in the format specified in this RFP; no other format will be considered.

**2) Summary of Information Required to Be Included in the Proposal**

- a) **Information Drafted And Provided By A Respondent** – Each Respondent must provide the following information in its Proposal package:
  - i) Cover Letter
  - ii) Executive Summary
  - iii) Organizational Structure/Staffing Plan
  - iv) Quality Control and Quality Assurance
  - v) Overall Experience, Qualifications and Performance on Previous Similar Projects
  - vi) Affirmative Action and M/WBE Participation
  - vii) Proposal Price
- b) **Certificates and Information Provided by a Respondent on Forms Provided by Board**
  - i) Appendix 1 – Good Faith Effort (GFE) Criterial (if applicable)
  - ii) Appendix 2 – M/WBE Certificates
  - iii) Appendix 3 – Forms
  - iv) Appendix 5 – Bonding Letter

**3) Detailed Information Requirements**

- a) **Cover Letter** (1 page maximum) – The cover letter must accompany the executive summary and include:
  - i) Respondent’s name, address, telephone number and fax number, signed by a person authorized to act on behalf of Respondent
  - ii) The name, title, address, e-mail address, telephone number and fax number of the person signing the letter and to whom all future correspondence and/or communications may be directed by Board concerning this solicitation
  - iii) The type of business entity that proposes to enter into an Agreement with Board and the identity of any other business entities that will comprise Respondent
- b) **Executive Summary** (1 page maximum) – The purpose of the Executive Summary is to provide an overview of Respondent’s qualifications to perform the Services outlined in this RFP. At a minimum, the Executive Summary must contain the following information:
  - i) Complete legal name of Respondent and the name of the legal entities that comprise Respondent. Respondent must provide the domicile where each entity comprising it is organized, including entity name, brief history of the entity (including services provided), contact name, address, phone number, and facsimile number, as well as the legal structure of the entity and a listing of major satellite offices;
  - ii) The general and specific capabilities and experience of Respondent’s Team, including Subconsultants/Subcontractors and individuals working for Respondent or its Subconsultants/Subcontractors. Respondent must discuss how the team was formed and how the team will function as an integrated unit in providing Services to Board.
- c) **Organizational Structure/Staffing Plan** (4 page maximum) – Respondent’s Organizational Structure Section of the Proposals should introduce the proposed Respondent team by:
  - i) Providing Respondent’s Management Organizational Chart both graphically and in narrative

format. The Organizational chart and narrative should provide a description of Respondent's views on how it will organizationally provide the Services, as well as depict the relationship of its key personnel roles to that of the Principal-in-Charge and other key members of the management team. The Management Organizational Chart should illustrate Respondent's detailed staffing response to Appendix 4 – The Agreement (Scope of Services).

- ii) Describing how the organizational structure will incorporate the role of Subconsultants/Subcontractors in a well thought out approach to providing the Services.
  - iii) List Key personnel to be used on this contract and describe their responsibilities and experience on projects of a similar nature (maintenance, repair, alteration, renovation, remediation, or minor construction, on an indefinite delivery basis, at secure or other operationally intensive facilities.)
    - a. Include resumes of key personnel. *(Resumes not counted against page limit)*
  - iv) Describe Respondent's ability to scale its team to meet the needs of an unknown program size.
  - v) Describe additional resources to be utilized, in the event they are needed.
  - vi) Describe the role of listed Subcontractors in the organizational structure. Provide a detailed description of Respondent's (and Subcontractors') ability and processes used to work with all involved parties (i.e. owner, consultants, third party entities/vendors, other contractors, subcontractors, stakeholders).
- d) **Quality Control and Quality Assurance** (2 page maximum)
- i) Respondents should provide a detailed description of Quality Control and Quality Assurance plan and implementation strategies for the Prime and Subconsultants. Respondents should provide examples of its measurable matrix and check/balance structure before deliverables are issued to the Owner.
- e) **Overall Experience, Qualifications, and Performance on Previous Projects** (8 page maximum)
- i) Describe relevant, recent experience (within past 5 years) of Respondent involving work of a similar nature (maintenance, repair, alteration, renovation, remediation, or minor construction), on an indefinite delivery basis, at secure or other operationally intensive facilities.
  - ii) Attach a list of all Job Order Contracts completed in the last five years, or currently in progress.
  - iii) Attach a list of contracts completed in the last five years, or currently in progress, involving maintenance, repair, alteration, renovation, remediation, or minor construction work performed at secure or other operationally intensive facilities. Provide the Owner name and contact information, location of the work, brief description of the work including the number of subcontractors, dollar value, start date, and completion date.
  - iv) Describe the Respondents capability and capacity to provide services according to applicable schedules and budgets. Respondents should provide a detailed narrative that outlines any unique abilities/in-place and or processes/innovative strategies that will demonstrate its ability to meet scopes, schedules, and budgets applicable to required Services under multiple Delivery Orders. This is to include information related to proposal preparation/delivery order (task order) issuance turnaround times, maintaining construction schedule, general construction performance, quality control process, safety record, timeliness of processing change orders, and submitted contractor claims.
  - v) Provide a sample of your firms Safety Program. (This item not counted against page limit.)
- f) **Affirmative Action and M/WBE Participation** (3 page maximum) – Each Respondent should provide a narrative in its Proposals describing the following:
- i) Affirmative Action Plan – Respondent's Affirmative Action Plan and/or policy statement, including goals with respect to hiring staff for the Agreement and any Delivery Orders that may be issued under it. Such plan must include, but not be limited to: goals for women and minorities for management and non-management positions.
  - ii) Description of Commitment – How will the Respondent manage expectations and commitment to firms that have been identified in the Proposals that will be utilized to fulfill Respondent's M/WBE requirements? In addition, explain the selection of Respondent's team composition, including diversity within the team and any opportunities given to team members that may be new to Respondent's team and why they were selected.
  - iii) Description of Business Development, Technical Assistance, and/or Capacity Building

- Initiatives – Description of Respondent’s commitment to programs, assistance or support to enhance the capacity or facilitate the participation of M/WBE’s, including outreach and a proposed mentoring program.
- iv) Private Sector Participation – Describe Respondent’s ability to demonstrate M/WBE participation on private sector work or on contracts that require no goals. How is the overall effectiveness of Respondent’s diversity and inclusion initiatives measured? Is it tied to a goal or metric? If so, what is the goal/metric and how has Respondent performed in relation to the goal historically?
  - v) Assurance – What steps will Respondent take to ensure it meets the M/WBE participation goal and does Respondent have a dispute resolution/mediation plan in place for modification, elimination or termination of a M/WBE. In addition, who will oversee Respondent’s M/WBE program and at what level are they within Respondent’s organization? Also describe this individual’s commitment to M/WBE programs, assistance or support to enhance the capacity or facilitate the participation of M/WBE firms under the Agreement and any Delivery Orders issued pursuant to it. What systems does Respondent have in place to reach its M/WBE participation and is Respondent familiar with Board’s B2GNOW system and, if not, what steps will Respondent take to learn the system?
- g) **Proposal Price** (1 page maximum)
- i) The respondent will include the table (see Figure 1 – Bid Coefficients Sample) with their Bid Coefficients filled in, no other information is to be included in this section.
  - ii) The undersigned hereby agrees to provide the services at these bid coefficients based on the most current Facilities Maintenance & Repair Costs with RSMeans Data Unit Price Books (UPB) for all Divisions 2-46, Division 01 – General Requirements are excluded and are costs inclusive of the Bid Coefficients.
  - iii) Express coefficient as a decimal, for example 0.98 or 1.15, rounded off to no more than two decimal places. Bid coefficients will include all costs other than those contained in the pre-priced unit prices and will specifically include, but not be limited to: all markups including Overhead, operating and profit, project management direct cost of doing the work of the contract; labor burden; overhead; general and administrative costs and expenses; profit; project office expenses; mobilization and close-out costs; insurance; bonds; compliance with all laws and regulations; compliance with code requirements; compliance with safety requirements including protective clothing and equipment; computer equipment and software; fuel; testing; and all contingencies associated with performing the work.

Figure 1 – Bid Coefficients Sample

LINE	DESCRIPTION/CATEGORY	COEFFICIENT	REMARKS
1	Standard Working Hours		See Note 1
2	Non-Standard working Hours		See Note 2
3	Standard Working Hours – Security factor for working in secured areas		See Note 3
4	Non-Standard Working Hours – Security factor for working in secured areas		See Notes 2 and 3

- iv) Note 1 – The Standard working hours coefficient applies to (a) standard working hours and (b) non-restricted areas (Landside).
- v) Standard working hours are defined as: Monday through Friday, 7:00 a.m. to 5:00 p.m., except for the following holidays: New Year’s Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day.
- vi) Note 2 – Non-standard working hours coefficient applies to all hours except those as stated in Note 1 above. This also includes work in occupied spaces.
- vii) Note 3 – Security factor coefficient applies to restricted areas of the Airport which include:
  - (1) Secured areas – Non-public portions of the Airport where access is controlled by a badging system, gates, fences and other means to prevent unlawful entry.



## PART 3 – EVALUATION OF PROPOSALS

- 1) **Description of Evaluation Process** – This solicitation contemplates a multi-step process.
  - a) First, all Proposals that are timely submitted will be reviewed for responsiveness and Respondents will be reviewed for responsibility. All Proposals that are read aloud will be reviewed for responsiveness and the Proposers will be reviewed for responsibility.
  - b) Second, if a Respondent is deemed responsible and its Proposal is deemed responsive, that Respondent/Proposals will advance to the Criteria Evaluation Phase. During the Criteria Evaluation Phase, Respondents will be ranked according to qualifications. The Criteria Evaluation Phase will be conducted in one or two steps: [i] initial evaluations based upon the content of submitted Proposals; and [ii] subsequent re-evaluations based upon interviews of Respondents, if Board chooses to conduct interviews. A re-evaluation after the Interview will involve Board's re-evaluation of a Respondent using the same evaluation matrix set forth in the table in the Clause entitled "Evaluation Form/Criteria" in which a member of the Selection Committee considers the contents of a submitted Proposals in light of the Respondent's interview responses and any clarifications to its Proposals made during the interview.
  - c) If Board and the top ranked Respondent are unable to reach agreement on the award of the contract, Board will formally discontinue such negotiations and attempt to negotiate an Agreement with the next ranked Respondent. Board will continue this process until it is able to successfully negotiate an Agreement with a Respondent or, instead, determines it is in its best interests to cancel the solicitation.
  
- 2) **Initial Evaluation of M/WBE Component** – Board's established M/WBE program goal for this solicitation is 28%. In the event a Respondent does not demonstrate a commitment to meet or exceed the established goal, documentation evidencing a good faith effort to meet the goal must be submitted with its Proposals. A Respondent that does not demonstrate a commitment to meet or exceed the established goal or does not demonstrate a good faith effort to do so (as evaluated by Board's Business Development & Diversity Department ["BDDD"]) will be deemed non-responsive and/or non-responsible (Good Faith Effort Plan documentation does not count against the page limit) and will not move into the Criteria Evaluation Phase of this solicitation.
  
- 3) **Interviews** – Board may conduct interviews of Respondents during this solicitation.
  - a) Depending on the number of Proposals received by Board, it may: [i] decide to interview all Respondents before re-evaluating all of them; or [ii] because of the high number of Proposals received, it may decide to interview only a certain number of Respondents, based upon their initial rankings in the initial evaluation phase of this solicitation. Board will provide all Respondents greater detail once it receives and evaluates Proposals.
  - b) Board realizes that the negotiation process contemplated by Texas Government Code Section 2254.004 requires potentially successive negotiations with Respondents in accordance with their rankings during the evaluation phase of this solicitation. If Board interviews and re-evaluates only some of the Respondents and is then faced with the need to negotiate with a Respondent that was not interviewed, it will interview and re-evaluate, as it deems appropriate, Respondents in the remaining pool of negotiation candidates and schedule negotiations according to the resulting rankings after those interviews. It is Board's intent that any Respondent with which it winds up negotiating with will have been interviewed, re-evaluated after the interview and ranked according to its overall evaluation score after its interview.

- 4) **Evaluation Form/Criteria** – All Proposals will be evaluated by an Evaluation Committee in accordance with the following Evaluation Form/Criteria:

**Evaluation Form/Criteria**

<b>Evaluation Criteria Number</b>	<b>RELATIVE WEIGHT</b>	<b>GRADED ITEM</b>
3.c	10%	Organizational Structure/Staffing Plan
3.d & 3.e	50%	Quality Control and Quality Assurance Overall Experience, Qualifications, and Performance on Previous Projects
3.f	20%	Affirmative Action and M/WBE Participation
3.g	20%	Proposal Price
	100%	TOTAL SCORE

- 5) **Award Determination(s)** – Based upon the number of Respondents participating in this solicitation and the rankings of those Respondents, Board may determine to award 1 or more Agreements.

## **APPENDIX 1 – M/WBE CONTRACT PROVISIONS AND FORMS**

- Commitment to Minority/Women Business Enterprise (M/WBE) Participation Form
- Schedule of Subcontractors (Preliminary)
- Intent to Perform Contract As a M/WBE Subcontractor
- Good Faith Effort (GFE) Criteria (If applicable)



**APPENDIX 2 – M/WBE CERTIFICATES**

*INSERT M/WBE CERTIFICATES HERE*

### **APPENDIX 3 – ADDITIONAL FORMS**

- Business Disclosure Form
- Workforce Composition Form
- Verification of Contracting Prohibitions
- Questionnaire
- Contractor Acknowledgement

**Business Disclosure Form**

**DALLAS-FORT WORTH INTERNATIONAL AIRPORT BOARD  
BUSINESS DISCLOSURE FORM**

It is recommended this form be completed by a governing person, governing authority, or legal counsel.

**Information about Entity Submitting Proposal/Offer**

**(This information must match the information provided on the Proposal/Offer.)**

<b>Business Name:</b>					
<b>Business Address:</b>			<b>Mailing Address:</b>		
<b>City</b>	<b>State</b>	<b>Zip</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Business Web Address:</b>					
<b>Business Phone:</b>			<b>Business Fax:</b>		
<b>Contact Person:</b>			<b>Contact's Phone No.:</b>		
<b>Contact's E-Mail Address:</b>					

**Entity Ownership Information (Check the appropriate box and provide requested details below.)**

<b>business Structure: (Please check only one box)</b> <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation ("C")					
<b>IF CORPORATION, please check all the type(s) below that are applicable:</b> <input type="checkbox"/> For Profit <b>or</b> <input type="checkbox"/> Non Profit <input type="checkbox"/> Public <b>or</b> <input type="checkbox"/> Private <input type="checkbox"/> S Corporation <input type="checkbox"/> Professional <input type="checkbox"/> Parent-Subsidiary <input type="checkbox"/> Close					
<b>State of Incorporation, Registration or Formation:</b> State:                  Month:                  Year:					
<b>Name(s) of Owner(s) or Partners (or Owner of DBA if applicable)</b> <b>Please indicate if any such individual(s) were employed by DFW Airport and the dates employed:</b>					
<b>Name(s) of Joint Venture Participants, if applicable</b> <b>Please indicate if any such individual(s) were employed by DFW Airport and the dates employed:</b>					
<b><u>UNLESS PUBLICLY TRADED</u> list all individuals, partnerships, corporations or other entities having <u>at least 10%</u> ownership in the business <u>and indicate their percentage of ownership</u>. Please indicate if any such individual(s) were employed by DFW Airport and the dates employed. Attach additional sheets if necessary.</b>					
<b>Form Completion Date:</b>					
<b>Failure to properly complete and submit this form with the Proposal/offer may cause the Proposal/offer to be considered non-responsive (Form Revised 10/13)</b>					

**Work Force Composition Form  
(PRIME CONTRACTOR)**

NAME OF RESPONDENT FIRM / CONTRACTOR \_\_\_\_\_

DATE \_\_\_\_\_

Classification	American Indian or Alaskan Native			Asian or Pacific Islander			Black			Hispanic			White			Total Number of Full Time Employees			
	M	F	%	M	F	%	M	F	%	M	F	%	M	F	%	M	F	ALL	%
M=Male /																			
Officials and Professionals																			
Technicians																			
Sales Workers																			
Administrative Support																			
Craft Workers																			
Laborers and Service																			
<b>TOTAL</b>																			

**Definitions in accordance with Equal Employment Opportunity (EEO)**

<b>American Indian or Alaskan</b>	A person having origins in any of the original peoples of North America, and who maintain their culture through a tribe or community
<b>Asian or Pacific Islander</b>	A person having origins in any of the original people of the Far East, Southeast Asia, India, or the Pacific Islands. These areas include, for example, China, India, Korea, the Philippine Islands and Samoa
<b>Black</b>	A person having origins in any of the black racial groups of Africa.
<b>Hispanic</b>	A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
<b>White</b>	A person with origins in Europe, North Africa, or the Middle East.

**REMARKS:**

**Verification of Contracting Prohibitions**

I, (authorized official) \_\_\_\_\_

\_\_\_\_\_ [insert name and title], on behalf of

Bidder/Respondent, verify that:

- 1) Bidder/Respondent does not engage in any of the activities listed in the clause entitled "Contracting Prohibitions" set forth in the solicitation documents and contract; and
- 2) This verification will apply to any contract awarded to Bidder/Respondent.

**Date:** \_\_\_\_\_

**Bidder/**

**Respondent:**

**[Insert Name]**

\_\_\_\_\_

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

\_\_\_\_\_

**Notary Public (Seal)**

**My Commission Expires:** \_\_\_\_\_

## QUESTIONNAIRE

Respondent's disclosures must fully answer all questions posed by Board. Such disclosure must be submitted at the time of the Qualifications Statement submission and included as a part of the Qualifications Statement.

For the purposes of this disclosure form:

1. "Respondent" means, and disclosure is required for, each Respondent and its constituent Persons (e.g. members, firms, partners, joint ventures, or similar Persons), and all Subconsultants/Subcontractors (at any tier), and such Subconsultants'/Subcontractors' constituent Persons (e.g. members, firms, partners, joint ventures, or similar Persons).
2. "Affiliate" means:
  - a. any Person that, directly or indirectly through one of more intermediate Persons, controls, is controlled by or is under common control with Respondent or its constituent Persons (e.g. members, firms, partners, joint ventures, or similar Persons); or
  - b. any Person that, directly or indirectly through one of more intermediate Persons, controls, is controlled by or is under common control with Subconsultant/Subcontractor or its constituent Persons (e.g. members, firms, partners, joint ventures, or similar Persons).
3. "control" means that the controlling Person: (i) possesses, directly or indirectly, the power to direct or cause the direction of the management and policies of the controlled Person, whether through the ownership of voting securities or by contract or otherwise; or (ii) has direct or indirect ownership in the aggregate of fifty one (51%) or more of any class of voting or equity interests in the controlled Person.

The following information must be provided:

1. Please provide the names and business addresses of Respondent and each of Respondent's officers, directors, affiliates and other employees, agents or representatives for this project at Dallas/Fort Worth International Airport. Describe accurately, fully and completely their respective relationships with Respondent, including their ownership interests and their anticipated role in the management and operations of Respondent.
2. Please describe the general development of Respondent's business during the past ten (10) years, or such shorter period of time that Respondent has been in business.
3. List any lawsuits or administrative actions to which Respondent is currently a party or has been a party (either as a plaintiff or defendant) during the past ten (10) years based upon fraud, theft, breach of contract, misrepresentation, safety, wrongful death or other similar conduct. For each lawsuit or administrative action, list all parties and indicate the role such party played in the lawsuit or administrative action and transaction out of which it arose (e.g. bonding company, insurance company, an owner, etc.). State the project giving rise to the lawsuit or administrative action, explain the basis for all claims and state whether a settlement was reached or a judgment was entered, specifying the terms of the settlement or judgment and identifying each party against whom a judgment was entered.
4. Provide details if Respondent has been charged with a criminal offense within the last ten (10) years.
5. Describe any citation or notices of violation which Respondent received from any government agency in connection with any of Respondent's work during the past ten (10) years. Include OSHA violations, except for de minimis dollar amounts.
6. Please state whether any of the following events have occurred in the last ten (10) years with respect to Respondent. If any answer is yes, explain fully the circumstances surrounding the subject matter of the affirmative answer:
  - a. Whether Respondent, or affiliate currently or previously associated with Respondent, has ever filed a petition in bankruptcy, taken any actions with respect to insolvency, reorganization, receivership, moratorium or assignment for the benefit of creditors, or otherwise sought relief from creditors.
  - b. Whether Respondent, or affiliate currently or previously associated with Respondent, was subject of any order, judgment or decree not subsequently reversed, suspended or vacated by any court permanently enjoining Respondent from engaging in any type of business practice.

- c. Whether Respondent, or affiliate currently or previously associated with Respondent, was the subject of any civil or criminal proceeding in which there was a final adjudication adverse to Respondent which directly arose from activities conducted by Respondent which submitted a bid, proposal or qualifications statement for the subject project.
- d. Whether Respondent, or affiliate currently or previously associated with Respondent, has been debarred or suspended from the participation in any procurement conducted by any governmental entity or other legal entity engaged in competitive public procurements.
  - 7. State whether any employee, agent or representative of Respondent who is or will be directly involved in the Services, in the last ten (10) years: (i) has or had, directly or indirectly, a business relationship with Board; (ii) directly or indirectly has received revenues from Board or (iii) directly or indirectly has received revenues from conducting business on Board property or pursuant to any contract with Board.
  - 8. State whether any employee, agent or representative of Respondent who is or will be directly involved in the project has or had within the last ten (10) years a direct or indirect business relationship with any elected or appointed Board official or with any Board employee.
  - 9. List:
    - (a) any current contract under which Respondent or an Affiliate (as a prime contractor or Subcontractor/Subconsultant) provides work or services to Board or any Person doing business at the Airport; and
    - (b) pending contract (e.g. not finalized and executed) under which Respondent or an Affiliate (as a prime contractor or Subcontractor/Subconsultant) will provide work or services to Board or any Person doing business at the Airport.
  - 10. List any other Board solicitations (including those being done or that will be done on Board's behalf; e.g. Construction Manager at Risk procurements under Chapter 2269 of the Texas Government Code) that Respondent or an Affiliate (as a prime contractor or Subcontractor/Subconsultant) is currently participating in or intends to participate in during the next 6 months.

**NOTE: Respondent may complete this Disclosure and Questionnaire Form by answering the questions on a separate submittal that is organized according to the numbered inquiries in this form. In addition to providing detailed narrative answers to the questions posed in this Disclosure and Questionnaire Form, Respondent may attach any other documents that may provide information responsive to the subjects addressed in this form.**

Under penalty of perjury, I declare that I have examined this Disclosure and Questionnaire Form and all attachments to it, if applicable, and, to the best of my knowledge and belief, and all statements contained in it and all attachments, if applicable, are true, correct and complete.

Date: \_\_\_\_\_

**Corporate Respondent:**

\_\_\_\_\_  
 By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

**Non-Corporate Respondent:**

\_\_\_\_\_  
 By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

**CONTRACTOR ACKNOWLEDGMENTS**

- 1) This is a solicitation for Proposals on the construction of the project detailed in the contract documents of Appendix 4 – The Agreement. The Contractor shall be responsible for reviewing all existing conditions associated with the work prior to commencement of work activities.
- 2) The Board reserves the right to reject any Proposal for any reason, including if, on the face of the Proposal received, it is clear that acceptance of the Proposal would not comply with any applicable laws, rules, or regulations.
- 3) The undersigned Contractor, declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the Proposal Requirements, all incorporated references and Appendices, and the conditions and classes of materials of the Work; and will provide all the necessary supervision, labor, machinery, tools, supplies, equipment, transportation and other facilities, apparatus, and other means of construction and will do all the Work and furnish all the materials called for by such, in the manner prescribed therein and according to the requirements therein set forth, and to perform all other obligations imposed by the Contract Documents for the prices named in the Proposal hereinafter appearing.
- 4) It is understood and agreed that if awarded the Contract, the Work will commence within ten (10) calendar days after the date of the Notice to Proceed and that the total Work will be completed in accordance with the Schedule of Construction set forth herein.
- 5) It is further understood that the Prevailing Wage Rates TX180035 revised 01/05/2018, issued by the Department of Labor as established by law are to govern the Work. The Contractor certifies that he has examined the wage rate determination and that prices Proposal are based on compliance with said determination.
- 6) In the event of the award of a Contract, the undersigned will deposit with the Board a Contract Performance Bond and a Payment Bond as required by the Contract Documents, guarantying faithful performance of the Contract, and any payment of all labor, materials and other sundry items, in accordance with the Contract Documents, and will deliver certificates of insurance evidencing insurance required by the Contract Documents.
- 7) The Work proposed to be done shall be fully completed and finished to the entire satisfaction of the Board.
- 8) The undersigned certifies that the price contained in this Proposal has been carefully reviewed and is submitted as correct and final.
- 9) In conformity with the Special Provisions, the amount of liquidated damages for this Contract shall be as shown in Article 1.0, of the Special Provisions.
- 10) Ancillary/Integral Professional Services – Contractor certifies that in selecting an architect, engineer or land surveyor, etc., to provide professional services, if any, that are required by the specifications, Contractor shall not do so on the basis of competitive Proposals but shall make such selection on the basis of demonstrated competence and qualifications to perform the services in the manner provided by Section 2254-004 of the Texas Government Code.
- 11) Certification of compliance with the provisions of Section 2254-004 of the Texas Government Code:(initial here)\_\_\_\_\_
- 12) Certificate Regarding Debarment And Suspension – By submitting a Proposal under this solicitation, the Contractor or offeror certifies that at the time the Contractor or offeror submits it's Proposal that neither it



nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

**13) Receipt is hereby acknowledged of the following Addenda to the Contract Documents:**

Addendum No. 1 Date Received _____	Ack. By _____
Addendum No. 2 Date Received _____	Ack. By _____
Addendum No. 3 Date Received _____	Ack. By _____
Addendum No. 4 Date Received _____	Ack. By _____
Addendum No. 5 Date Received _____	Ack. By _____

**14) The Contractor shall complete the following statement by checking the appropriate space.**

- a. The Contractor has \_\_\_\_ has not \_\_\_\_ participated in a previous contract subject to the equal opportunity clause prescribed by Executive Order 10925, or Executive Order 11114, or Executive Order 11246.
- b. The Contractor has \_\_\_\_ has not \_\_\_\_ submitted all compliance reports in connection with any such contract due under the applicable filing requirements; and that representations indicating submission of required compliance reports signed by proposed subcontractors will be obtained prior to award of subcontracts.
- c. If the Contractor has participated in a previous contract subject to the equal opportunity clause and has not submitted compliance reports due under applicable filing requirements, the Contractor shall submit a compliance report on Standard Form 100, "Employee Information Report EEO-1" prior to the award of contract.
- d. Standard Form 100 is normally furnished contractors annually, based on a mailing list currently maintained by the Joint Reporting Committee. In the event a contractor has not received the form, he may obtain it by writing to the following address: Joint Reporting Committee, 1800 G Street, Washington, DC 20506.
- e. (    ) The below listed firm is a Disadvantaged Business Enterprise (DBE / M/WBE).

NAME OF CONTRACTOR/CORPORATION: \_\_\_\_\_

CONTRACTOR'S ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

\_\_\_\_\_  
 PRINTED NAME & TITLE OF PERSON SIGNING PROPOSAL FEDERAL I.D. NUMBER

SIGNATURE: \_\_\_\_\_  
 (Seal, if Proposal by a Corporation)

## APPENDIX 4 – THE CONTRACT

*Provided at [www.dfwairport.com/business/businessopportunities/solicitations](http://www.dfwairport.com/business/businessopportunities/solicitations), Contract No. 9500755.*

## **APPENDIX 5 – BONDING LETTER**

Attach a letter from a Bonding Agent, or other evidence of ability to provide Payment and Performance Bonds in the amount of \$2,500,000.00.

*INSERT LETTER FROM BONDING AGENCY HERE*