

Dallas Fort Worth International Airport Board

Grantee, Foreign-Trade Zone No. 39

Guidelines for Foreign Trade Zone Sites Located on DFW Airport

The Dallas Fort Worth International Airport Board (DFW) has designated portions of DFW International Airport as part of the DFW Foreign Trade Zone. Businesses located within these pre-designated Foreign Trade Zone sites may use the DFW Foreign Trade Zone upon execution of an Operating Agreement with DFW, and approval from U.S. Customs and Border Protection.

Occasionally a prospective DFW Airport tenant may wish to lease property outside of the pre-designated Foreign Trade Zone, but would benefit from using Foreign Trade Zone procedures. DFW will consider requests to modify the boundaries of the DFW Foreign Trade Zone to include the newly leased property by implementing a process very similar to the process used by DFW to evaluate Foreign Trade Zone eligibility off-Airport. These guidelines explain the requirements and process for a prospective or existing DFW Airport tenant to request a boundary modification of the DFW pre-designated Foreign Trade Zone.

Requirements

Any DFW Airport tenant or prospective tenant which desires to have DFW Foreign Trade Zone boundaries modified to include a particular leased parcel is required to provide DFW with a written request including the following information:

- The full name of the tenant
- Address of the site
- A description of the business to be conducted at the site
- A description of the anticipated foreign trade zone benefits
- A statement that activation of the Foreign Trade Zone Site with U.S. Customs and Border Protection is expected to occur within three years (the same timeframe as presently applicable for businesses utilizing off-Airport Foreign Trade Zone sites)

Uniform Treatment

The Foreign-Trade Zones Act requires all Foreign Trade Zone Grantees, including DFW Airport, to treat all Foreign Trade Zone users and applicants uniformly under like conditions. DFW Airport is committed to making DFW Foreign Trade Zone designation available to any business which can demonstrate a need for Foreign Trade Zone status, and which is committed to activating the Foreign Trade Zone site with U.S. Customs and Border Protection, whether that business is located on DFW Airport property or is located elsewhere within the seven-county DFW Foreign Trade Zone service area.

Procedure

DFW will review the request within 30 days of receipt, applying uniform treatment under like conditions as required by federal Foreign Trade Zone regulations. If the above requirements are met, DFW will prepare a boundary modification request and submit it to the Foreign Trade Zones Board, which is responsible for final approval. Final approval from the Foreign Trade Zones Board is expected within 30 days of request by DFW.

Limitations

- All businesses utilizing DFW Foreign Trade Zone procedures are required to sign an Operating Agreement with DFW, and to activate with U.S. Customs and Border Protection. Each business is responsible for its own activation.
- Once approved, there is no limitation on the duration of the business's Foreign Trade Zone designation. If the site is not active for a three year period, however, the site designation is subject to termination.
- Once a Foreign Trade Zone site is approved as described above and is activated with U.S. Customs and Border Protection, a business occupying that site may immediately conduct distribution activities at the site. Manufacturing or processing activities may require additional approval from the Foreign Trade Zones Board. DFW Staff can help you determine the specific approvals necessary.

Please direct any questions to:

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